

# Food Testing and Research Services

Experts for your most important food safety and quality decisions

## Shipping Directions

### Swab Sample Submission Instructions:

Please ensure swabs for microbiological testing are received at the laboratory within the following day after sample collection and that swabs are stored under refrigerated conditions until they are shipped to the lab. Ship via overnight delivery using insulated packaging with ample ice packs to maintain temperatures of less than 7°C / 44°F.

### Perishable Food Products Submission Instructions:

Please ensure perishable food products, including water potability samples are also shipped via overnight delivery and that ample ice packs are included using insulated packaging to maintain refrigerated temperatures.

### Sample Identification Instructions:

All sample description information to appear on the laboratory certificate of analysis should be included on the Sample Submission Form. The completed form should be printed and a hard copy included in the package. An electronic copy should also be emailed to our Client Services team at [clientservices@foodmicrolabs.com](mailto:clientservices@foodmicrolabs.com). Alternatively, the sample site descriptions, sample scheduler ID, sample date and test requested from eBacMap ([www.ebacmap.com](http://www.ebacmap.com)) can be exported from sample scheduler and submitted via email to [clientservices@foodmicrolabs.com](mailto:clientservices@foodmicrolabs.com).

### Shipping Information:

All packages should be sent to the address below. Notification will be provided if samples are damaged in transit or temperatures are elevated upon receipt. If possible, it is best to avoid weekend and holiday mailings to minimize possible shipping delays. Additionally, early morning deliveries are not recommended and, if shipping on a Friday, be sure to clarify shipment is for Saturday delivery.

### Food Microbiological Laboratories, Inc.

c/o Sample Receiving  
10653 Progress Way  
Cypress, CA 90630

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[www.foodmicrolabs.com](http://www.foodmicrolabs.com) | 714-657-7527 | [clientservices@foodmicrolabs.com](mailto:clientservices@foodmicrolabs.com)

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